

**BUILDING PERMIT APPLICATION**  
**CITY OF STONE MOUNTAIN**  
 875 Main Street, Stone Mountain, GA 30083  
 Ph: 770-498-8984 Fax: 770-498-8609

**ALL PERMITS MUST BE POSTED AT THE JOB ADDRESS**  
**Inspection Line – 770-498-8984 Ext. 145**  
 (All requests must be in by 12:00 p.m. for a next day inspection)

***(Office use only)***

Building Permit #:	Date Issued:	Issued By:
Parcel #:	Zoning District:	Occupancy Type:

Job Address: (Street Number and Street Name)

Unit/Suite #:	Building #:	Apt/Lot #:	Floor #:
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Dimensions of Structure:	Square Footage of Structure:	Height:
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<b>New Construction Only</b> Building Valuation:\$	<b>Interior Completion Only</b> 50% of Building Valuation:\$	<b>All Other Construction Work</b> Cost of Construction:\$
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Scope of Work: (Describe in detail or attached plans if required)

**Mark all applicable boxes to indicate the additional work that will be completed at the above job address:  
 (If applicable, all sub-contractors must be issued the appropriate trade service permits)**

- Electrical     Plumbing     HVAC     Low Voltage

**(If the property owner is applying for the permit a Homeowner's Affidavit must be completed and submitted with the building permit application)**

Owner: \_\_\_\_\_ Is the property rented?  YES  NO If yes, please complete:  
 Address: \_\_\_\_\_ Tenant Name: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Alternate No.: \_\_\_\_\_  
 Email: \_\_\_\_\_

**(If a Permit Agent is being used, a permit agent form must be completed and submitted with the building permit application)**

Contractor: \_\_\_\_\_ Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Alternate No.: \_\_\_\_\_ Email: \_\_\_\_\_  
 Business License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Issuing County/State: \_\_\_\_\_  
 State Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Drivers License #: \_\_\_\_\_ State: \_\_\_\_\_

**Licensed Contractor:**  Qualifying Agent or  Licensed Individual  
**Qualifications Held:**  General  Residential Light Commercial  Residential Basic  Traditional Specialty  Limited Service Specialty

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**MARK ALL APPLICABLE BOXES**

**PERMIT TYPE – RESIDENTIAL**

- New Single Family Dwelling
- New Condo or Townhome
- Alteration – Interior Work Only
- Alteration – Exterior Work Only
- Addition to Primary Structure
- New Accessory Structure
- Accessory Structure – Alteration
- Deck
- Pool/Hot Tub
- Retaining Wall
- Fence
- Demolition – entire structure
- Demolition – interior only
- Re-roof
- Siding Replacement
- Structure Move
- Awning
- Land Disturbance
- General Repair – Fire Damage
- Other

**PERMIT TYPE – COMMERCIAL**

- New building
- Shell only
- Alteration – Interior Work Only
- Alteration – Exterior Work Only
- Addition to Primary Structure
- New Multi-Family
- New Accessory Structure
- Accessory Structure – Alteration
- Deck
- Pool/Hot Tub
- Retaining Wall
- Demolition – entire structure
- Demolition – interior only
- Structure Move
- Siding Replacement
- Awning
- Temporary Construction Trailer
- Land Disturbance
- General Repair – Fire Damage
- Re-roof
- Other

The applicant, his agents and employees shall comply with all the rules, restrictions and requirements of the City and Building Codes governing location for the construction and erection of the above proposed work for which the permit is granted. The City or its agents are authorized to order the immediate cessation (stop work order) of construction at anytime a violation of the codes or regulations appears to have occurred. Violation of any of the codes or regulations applicable may result in the revocation of this permit. All structures MUST conform with plans, as submitted to the City. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy of the building or structure must be approved prior to proceeding with construction. The applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid rule, the applicant shall give the building inspector not less than one day's notice to perform such activities. In the event construction is not commenced within 180 days of issuance of this permit, then the same is automatically void. Cessation of work for a period of 180 continuous days shall also cause this permit to be void. Permits are not transferable. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as an authorized agent, and agree to conform to all applicable laws of the City of Stone Mountain, State of Georgia and International Building Codes. All information submitted on this application is accurate to the best of my knowledge.

APPLICANT'S SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**(NON-REFUNDABLE FEES)**

**REFER TO THE ATTACHED FEE SCHEDULE FOR A COMPLETE LIST OF FEES**

Administrative Fee	\$ <u>50.00</u>				
Plan Review Fee	\$ _____				
Building Permit Fee	\$ _____				
Demolition Fee	\$ _____				
Penalty (If Applicable) (100% of original permit fee)	\$ _____				
Other Applicable Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total Permit Liability	\$ _____	DATE PAID	_____		

Issued By: \_\_\_\_\_ Building Permit # \_\_\_\_\_ Date Issued: \_\_\_\_\_